

The following information is compulsory at the interview stage, so please have it ready as we cannot proceed any further.

- x1 passport sized photograph
- National Insurance number
- Full bank details (in your own name)
- Original driving licence (photo ID + counterpart where applicable)
- Original work permit (where applicable)
- Original references/details x2 (where applicable)
- Original certificates (f.l.t licence, first aid, food hygiene cert etc where applicable)

Lower Intermediate English Review Quiz 3

Choose the best answer to fill in the blank.

1. We _____ a wonderful dinner yesterday evening.

- a. have had
- b. haved
- c. had

2. I _____ TV when the telephone rang.

- a. watched
- b. was watching
- c. have watched

3. _____ your homework yet?

- a. Have you finished
- b. Did you finish
- c. Did you finished

4. I'm hungry! Just a moment, I _____ you a sandwich.

- a. 'll make
- b. 'm making
- c. make

5. I enjoy his books because he writes so _____.

- a. good
- b. better
- c. well

6. It _____ rain tomorrow.

- a. isn't going to
- b. not
- c. won't

7. What _____? He is quite tall and handsome.

- a. does he look
- b. does he look like
- c. does he seem

8. She asked him _____ her.

- a. help
- b. helping
- c. to help

9. We _____ leave by seven o'clock every evening.

- a. have to
- b. must
- c. must to

Bold box areas need to be completed.



Interview Date:
Start Date:

Reg Number:
Payroll Number:

Tel: 01889 567563
38 Carter Street • Uttoxeter • Staffordshire • ST14 8HE
Company Registration Number 5528067.

APPLICATION FOR CONTRACT FOR SERVICES

Surname:		First names:		Title: Mr/Mrs/Miss/Ms	
Address:			Telephone Numbers: Home: Work: Mobile:		
D.O.B.:		Age:		Nationality/Ethnic Origin: Male/Female	
Driving Licence: Yes / No			Work permit held:		Inspected by:
Marital Status: Single / Married / Divorced / Widowed (Please Delete)					
Number of Children:		State of Health:		Are you registered disabled? Yes / No If yes Reg No:	
Position Required:			Date Available:		
Salary Required:					
National Insurance Number:			Where did you hear about us: Have you registered here before:		

Next of Kin:

Name	Address	Relationship	Tel No./Mobile No.

Have you ever worked for an agency before?:

Yes:	No:
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Please give details below.

Agency	Company Worked at	Position held	Pay rate

Convictions:

Please give details of any court or court martial convictions, outstanding summons or prosecutions, (except spent convictions under the Rehabilitation of Offenders Act 1974)

Date: Nature of Offence: Sentence and Costs:

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Please give details of all full time and further education:

Dates:	School / College / University	Examinations passed Give grades and subjects.
	School	
	College	
	University	

Qualifications and details of courses taken since leaving full-time education:

Employment History

Please state below details of your present and past work experience commencing with your most recent position:

Employers Name & Address and nature of business	Position held and duties	Dates	Salary
		From:	
		To:	Reason for leaving

Employers Name & Address and nature of business	Position held and duties	Dates	Salary
		From:	
		To:	Reason for leaving

Employers Name & Address and nature of business	Position held and duties	Dates	Salary
		From:	
		To:	Reason for leaving

Please give qualifications and tick if had experience:

General	Qual	Exp
General Factory		
Packing		
Production operative		
Food production		
Warehousing		
Shop worker		
Labourer		
Scissor Lift		
Drivers mate (map knowledge)		
FLT licence		
Counter balance		
Reach		
Narrow Isle		
Rough Terrain		
Bendi		
Tail Lift		

Merchandising	Qual	Exp
Stock-taking		
Systems		
Administration		
Team Leader		
Co-ordinator		
EpoS		
Pricing		
Labelling		

Shop Fitters/Equipment Fitters	Qual	Exp
New store openings		
Refits/ re-vamps		
Range Reviews		
1/10 Power tools		

Distribution/Warehousing	Qual	Exp
Administration		
Systems Management		
Warehouse Management		
Warehouse Operator		

Project Management	Qual	Exp
Health and Safety		
Communication skills		
Motivation of personnel		
Training Staff		

Other Interests or anything else to add?:

References:

Please supply names, Addresses & Telephone numbers of **two previous employers** for reference.

Name:
Position:
Address:

Tel:

Name:
Position:
Address:

Tel:

I confirm that the above information is complete and correct and that any untrue or misleading information will give my employer the right to terminate any work offered

Signature:.....

Date:.....

Bank Details:

Account Name:
Bank Name:
Bank Address:

Sort Code:
Account Number:
Building Society Reference No. (if applicable)

OFFICE USE ONLY

Interviewer Comments:

Interviewed by: _____ Date: _____

Reference Response

1*

Date Received

Reference Response

2*

Date Received